

MICA GARDENSCAPES

Rates & Billing Structure

All work will be charged as **time and materials**.

Time includes*: on site labor hours, drive time, waste disposal time. **Materials** include*: mulch, soil & soil amendments, plants, fertilizer, horticultural vinegar or any other material used on site for services requested. Waste disposal (if not able to dump on site) will be charged as a material by the yard based on market rate.

Hourly Rates:

Clean Ups & Enhancements Lead: \$53/Hr

Crew: \$50/Hr

Maintenance Lead: \$50/Hr

Crew: \$48/Hr

These rates are designed to eliminate extra fees for administrative work including billing and materials sourcing associated with any work done. Should any **extra fees** need to be applied, these will be discussed with the customer **prior to billing**.*

Clean Ups include* any work done as part of an **initial spring visit** cleaning up after **winter damage**: raking, pruning, deadheading, de-winterizing, applying new mulching material etc...

Maintenance includes* any work done on **subsequent visits** to maintain the health and appearance of **existing** garden beds: weeding, pruning, deadheading, fertilizing, fluffing mulch, transplanting etc...

Fall Cutbacks are included under this rate as they are usually done through maintenance visits. These typically include leaf clean up in the garden beds, perennial cutbacks as needed and generally winterizing all beds.

Enhancements/Small Projects include* any work done as part of **projects** outside of regular maintenance: adding additional plant material to existing beds or creation of new beds, planting bulbs, major restorative pruning etc... The **scope** of these projects will be determined with the customer prior to work being started.

Credit Card Payment Disclaimer: Mica Gardenscapes will be offering our customers the option to pay with a credit card for online payments. Due to high processing fees that accompany this for a small business, a 3% Convenience Fee will be added to your invoice should you pay with a credit card.

Checks are still the preferred method of payment and should be made out to **Mica Gardenscapes** and sent to the following address:

PO Box 517
Oak Creek, CO 80467

**not a comprehensive list and only used to provide an understanding of rates and billing process*